



# ALLEN

## NEIGHBORHOOD CENTER

### ALLEN FARMERS MARKET 2017 OUTDOOR SEASON

#### Farmer Application

Your Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Farm Location: \_\_\_\_\_

Reimbursement checks should be made out to: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Preferred method of contact: *E-mail* \_\_\_\_ *Text* \_\_\_\_ *Phone call* \_\_\_\_

Web address/Facebook: \_\_\_\_\_

- Would you like to receive the weekly Market Alert email? Yes\_\_ No\_\_ Already do\_\_
- Can we list you (and display photos) on our website and Facebook? Yes \_\_\_\_ No \_\_\_\_
- If we are unable to accept your participation in this season, would you like to be put on our waiting list so that we may contact you if there is an opening? Yes\_\_\_\_ No\_\_\_\_

#### Fee Structure

##### 1. Prepaid Reserved Booth

Vendors who choose to prepay for the entire 24 week outdoor season will be charged a rate of **\$12.00** per market (\$288 for the season) and will have a spot automatically reserved for those dates. The full prepaid amount is due no later than one week prior to the first market.

*New this year:* If you require an **electrical outlet** for your display, the prepay rate will be **\$14.00** per market (\$336 for the season).

##### 2. Pay as You Go (PAYG) Reserved Booth

If a vendor wishes to reserve a space for specific dates, but would rather pay their fee on a weekly basis, each reserved booth/date designated will cost a rate of **\$16.00** per market.

*New this year:* If you require an **electrical outlet** for your display, the PAYG rate will be **\$18.00** per market.

You will be able to pick which payment method you prefer when you receive your **Booth Reservation Agreement** after your application has been reviewed and approved. This document will also confirm for which of the dates you've requested below we can schedule you.

**If you are interested in more than one booth space (2 maximum), please check here** \_\_\_\_

**Farmer Produce Checklist**

Please mark all products that **you produce** and plan to bring to the market.

- |   |                                       |  |
|---|---------------------------------------|--|
| <input type="checkbox"/> Apples           | <input type="checkbox"/> Gourds       | <input type="checkbox"/> Summer Squash       |
| <input type="checkbox"/> Apricots         | <input type="checkbox"/> Grapes       | <input type="checkbox"/> Strawberries        |
| <input type="checkbox"/> Artichoke        | <input type="checkbox"/> Head Lettuce | <input type="checkbox"/> Sweet Potatoes      |
| <input type="checkbox"/> Asparagus        | <input type="checkbox"/> Kale         | <input type="checkbox"/> Swiss Chard         |
| <input type="checkbox"/> Arugula          | <input type="checkbox"/> Kohlrabi     | <input type="checkbox"/> Tomato              |
| <input type="checkbox"/> Bok Choi         | <input type="checkbox"/> Leek         | <input type="checkbox"/> Tomatillos          |
| <input type="checkbox"/> Basil            | <input type="checkbox"/> Lettuce      | <input type="checkbox"/> Turnip              |
| <input type="checkbox"/> Beans            | <input type="checkbox"/> Melons       | <input type="checkbox"/> Watermelon          |
| <input type="checkbox"/> Beets            | <input type="checkbox"/> Mixed Greens | <input type="checkbox"/> Winter Squash       |
| <input type="checkbox"/> Blackberries     | <input type="checkbox"/> Mushrooms    | <input type="checkbox"/> Yams                |
| <input type="checkbox"/> Blueberries      | <input type="checkbox"/> Okra         | <input type="checkbox"/> Zucchini            |
| <input type="checkbox"/> Broccoli         | <input type="checkbox"/> Onion        | <input type="checkbox"/> Herbs: _____        |
| <input type="checkbox"/> Brussels Sprouts | <input type="checkbox"/> Parsley      | _____  |
| <input type="checkbox"/> Cabbage          | <input type="checkbox"/> Parsnips     | _____  |
| <input type="checkbox"/> Cantaloupe       | <input type="checkbox"/> Peaches      | _____  |
| <input type="checkbox"/> Carrots          | <input type="checkbox"/> Pears        | _____  |
| <input type="checkbox"/> Cauliflower      | <input type="checkbox"/> Peas         | <input type="checkbox"/> Plant starts: _____ |
| <input type="checkbox"/> Celery           | <input type="checkbox"/> Peppers      | _____  |
| <input type="checkbox"/> Cherries         | <input type="checkbox"/> Plums        | _____  |
| <input type="checkbox"/> Collards         | <input type="checkbox"/> Potatoes     | _____  |
| <input type="checkbox"/> Corn             | <input type="checkbox"/> Pumpkins     | _____  |
| <input type="checkbox"/> Cucumber         | <input type="checkbox"/> Purslane     | <input type="checkbox"/> Grains _____        |
| <input type="checkbox"/> Currants         | <input type="checkbox"/> Radish       | _____  |
| <input type="checkbox"/> Dry Beans        | <input type="checkbox"/> Raspberries  | _____  |
| <input type="checkbox"/> Eggplant         | <input type="checkbox"/> Rhubarb      | _____  |
| <input type="checkbox"/> Flowers (Cut)    | <input type="checkbox"/> Rutabaga     | _____  |
| <input type="checkbox"/> Flowers (Potted) | <input type="checkbox"/> Scallions    | _____  |
| <input type="checkbox"/> Garlic           | <input type="checkbox"/> Spinach      |  |

Please list below any other items you produce not found on the list above (feel free to attach any additional notes or comments to the back of this application):

Please describe your growing practices and any certifications you may have (Organic, MAEAP, GAP, etc.):

**IMPORTANT: If you wish to sell anything in addition to produce, please describe below.** You may be asked to complete a Prepared/Processed Foods Application and/or Cottage Foods Application in addition.

**Note:** Farmers who wish to sell Michigan produce not grown on their own farm or sell Michigan value-added products may do so as long as:

- a) Sales support another Michigan farmer who is unable to attend the market
- b) Items contribute to the diversity of the market as determined by the market manager
- c) Additional items do not represent more than 25% of the total booth **on that day**
- d) Vendors submit separate product lists on their applications:
  - The first list will include all products grown or produced by the vendor.
  - The second list will include all products grown or produced by someone else, as well as the name and location of that producer.

We require that products be clearly labeled with this information at each market. Vendors selling items they did not grow themselves must be familiar with the conditions under which they were produced.

1. Producer/Farmer Name: \_\_\_\_\_

Address and/or telephone: \_\_\_\_\_

Products: \_\_\_\_\_

\_\_\_\_\_

2. Producer/Farmer Name: \_\_\_\_\_

Address and/or telephone: \_\_\_\_\_

Products: \_\_\_\_\_

\_\_\_\_\_

## Availability

Below are the 2017 outdoor season market dates. Please mark each date that you wish to attend.

**Dates will be confirmed on the Booth Reservation Agreement.**

May 17

May 24

**Herbs and Starter Plants Festival**

May 31

June 7

June 14

June 21

**Strawberry Festival**

June 28

July 5

July 12

July 19

**Kid's Festival**

July 26

August 2

August 9

August 15

August 23

**Tomato Festival**

August 30

September 6

September 13

September 20

**Apple Festival**

September 27

October 4

October 11

**Harvest Festival**

October 18

October 25

**The Allen Farmers Market will begin its indoor season on November 1 inside Allen Market Place. Applications for the indoor season will be made available by the end of August.**

## Licenses, Insurance & Certification

Are you required by the State of Michigan to be licensed? Yes No

**If Yes**, please attach copies of current licenses.

Do you carry general liability insurance or product liability insurance for this business/farm? Yes No

**If Yes**, please attach a copy of your certificate of insurance.

If you are a grower, are you certified Organic? Yes No

**If Yes**, please attach a copy of your certification.

## **Waiver of Liability and Statement of Authenticity:**

In consideration for participating as a vendor in the Allen Farmers Market, I assume all risks of injury suffered while on and/or upon the premises of the market and release and agree not to sue the Allen Neighborhood Center, its employees or anyone connected with the Allen Neighborhood Center of any claim, damages, costs, or cause of action which I have or may in the future have as a result of injuries or damages sustained or incurred while on and/or upon the premises of the Allen Neighborhood Center or Allen Farmers Market as a market vendor.

I, the undersigned, have read the waiver of liability and statement of authenticity **as well as the AFM Policy** and both understand and agree to abide by each.

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Please complete and return to:**

**Allen Farmers Market  
1611 E. Kalamazoo St.  
Lansing, MI 48912  
Or email to [juliak@allenneighborhoodcenter.org](mailto:juliak@allenneighborhoodcenter.org)**

**Questions? Call Market Manager Julia Kramer at 517-999-3911.**