



ALLEN FARMERS MARKET 2017/2018 INDOOR SEASON

Prepared/Processed Food Vendor Application – due 9/29/17

Your Name: _____

Business Name: _____

Mailing Address: _____ City: _____ Zip: _____

E-mail: _____

Cell Phone: _____ Home Phone: _____

Preferred method of contact: *E-mail* ____ *Text* ____ *Phone call* ____

Web address/Facebook: _____

- Would you like to receive the weekly Market Alert email? Yes___ No___ Already do___
- Can we list you (and display photos) on our website and Facebook? Yes ___ No ___
- If we are unable to accept your participation in this season, would you like to be put on our waiting list so that we may contact you if there is an opening? Yes___ No___

Fee Structure

1. Prepaid Reserved Booth

Vendors who choose to prepay for the entire 27 week outdoor season will be charged a rate of **\$12.00** per market (\$324 for the season) and will have a spot automatically reserved for those dates. The full prepaid amount is due no later than one week prior to the first market.

2. Pay as You Go (PAYG) Reserved Booth

If a vendor wishes to reserve a space for specific dates, but would rather pay their fee on a weekly basis, each reserved booth/date designated will cost a rate of **\$16.00** per market.

- Once the Market Manager has accepted your application, a **Reservation Agreement** will be filled out to determine which payment option you prefer and to confirm dates. This document will be signed by yourself and the Market Manager and kept on file.

Product

Please briefly describe all of the food items you wish to sell. Feel free to attach a menu, photos, or more details to this application if necessary.

Availability

Below are the 2017/2018 indoor season market dates. Please mark each date that you wish to attend.

Dates will be confirmed on the Reservation Agreement.

- | | | |
|--------------------------------------|--------------------------------------|-----------------------------------|
| <input type="checkbox"/> November 1 | <input type="checkbox"/> January 10 | <input type="checkbox"/> March 21 |
| <input type="checkbox"/> November 8 | <input type="checkbox"/> January 17 | <input type="checkbox"/> March 28 |
| <input type="checkbox"/> November 15 | <input type="checkbox"/> January 24 | <input type="checkbox"/> April 4 |
| <input type="checkbox"/> November 22 | <input type="checkbox"/> January 31 | <input type="checkbox"/> April 11 |
| <input type="checkbox"/> November 29 | <input type="checkbox"/> February 7 | <input type="checkbox"/> April 18 |
| <input type="checkbox"/> December 6 | <input type="checkbox"/> February 14 | <input type="checkbox"/> April 25 |
| <input type="checkbox"/> December 13 | <input type="checkbox"/> February 21 | <input type="checkbox"/> May 2 |
| <input type="checkbox"/> December 20 | <input type="checkbox"/> February 28 | <input type="checkbox"/> May 9 |
| (ANC will be closed 12/25-12/29) | <input type="checkbox"/> March 7 | |
| <input type="checkbox"/> January 3 | <input type="checkbox"/> March 14 | |

The Allen Farmers Market will begin its next outdoor season on May 16, 2018. Applications for the outdoor season will be made available by the end of March.

Food Handling/Service Regulations:

Allen Neighborhood Center requires food vendors to be in full compliance with all food service regulations. Inspectors could spontaneously visit the market throughout the season.

Licenses, Insurance & Certification

Are you required by the State of Michigan to be licensed? Yes No
If Yes, please attach copies of current licenses.

Do you carry general liability insurance or product liability insurance for this business/farm? Yes No
If Yes, please attach a copy of your certificate of insurance.

WAIVER OF LIABILITY AND STATEMENT OF AUTHENTICITY:

In consideration for participating as a vendor in the Allen Farmers Market, I assume all risks of injury suffered while on and/or upon the premises of the market and release and agree not to sue the Allen Neighborhood Center, its employees or anyone connected with the Allen Neighborhood Center of any claim, damages, costs, or cause of action which I have or may in the future have as a result of injuries or damages sustained or incurred while on and/or upon the premises of the Allen Neighborhood Center or Allen Farmers Market as a market vendor.

I, the undersigned, have read the waiver of liability and statement of authenticity **as well as the AFM Policy** and both understand and agree to abide by each.

Signed: _____

Printed Name: _____ Date: _____

Please complete and return to:

**Allen Farmers Market
1611 E. Kalamazoo St.
Lansing, MI 48912**

Or email to juliak@allenneighborhoodcenter.org

Questions? Call Market Manager Julia Kramer at 517-999-3911.